

**Marathon County
EMPLOYMENT OPPORTUNITY**

MOBILITY MANAGER

One Year—Limited Term Position

Aging & Disability Resource Center of Central WI

Full-time (40 hours per week) position available to plan and develop a consolidated transportation program for persons who are disabled, older adults, and low-income residents of Marathon and Wood Counties for the Aging & Disability Resource Center of Central WI. Employee will work out of the Wausau ADRC office, 1000 Lakeview Drive.

QUALIFICATIONS: Bachelor's degree in transportation, urban planning, business, or related field, and previous related transportation planning experience. A combination of education, training and experience that results in demonstrated competency to perform the work may be substituted.

EXAMPLES OF JOB DUTIES:

Promotes, enhances, and facilitates access to transportation services, including integration and coordinating services for individuals with disabilities, older adults, and low-income individuals.

Supports short-term management activities to plan and implement coordinated services.

Provides coordination services with human service organizations' activities such as coordinating individualized travel training and trip planning activities for customers.

Develops one-step transportation traveler call centers to coordinate transportation information on all travel modes and to manage eligibility requirements and arrangements for customers among supporting programs.

Develops travel training—new training programs for individual users on awareness, knowledge, and skills of public and alternative transportation options available in their communities. This includes travel instruction and travel training services.

Develops new ways to remove barriers for transportation to and from jobs and employment support services for individuals with disabilities in rural areas.

Coordinates contracts for transportation needs assessment for occupational services to provide screenings.

Assesses client needs and identifies travel options.

Analyzes routes and offers suggestions to be most cost effective to clients.

Provides adequate training and knowledge of the different types of services available to County residents.

Cooperates with area transportation service providers to insure optimum transportation opportunities for customers in light of mandates, regulations, and expectations.

Assists in developing printed material and forms to make information clearly obtainable for those using the program and payers of the program.

**Application materials are available at: <http://www.co.marathon.wi.us/jobs.asp>
OR at Employee Resources Dept., Courthouse, 500 Forest St., Wausau, WI 54403
(715) 261-1451 TDD (715) 261-1453 FAX (715) 261-1463**

Attends meetings and reports to the AD-HOC transportation committee.
Maintains regular and predictable attendance; works extra hours as required.
Performs related work as required.

COMPENSATION: \$17.85 per hour. This temporary position is not eligible for the County's benefits package.

SELECTION PROCEDURE: The selection of the successful candidate may be by assessment of education and experience, oral interview, driving and criminal background check, review of references, and other appropriate, job-related procedures.

SPECIAL ACCOMMODATIONS: Marathon County will make arrangements to furnish appropriate auxiliary aids and services where necessary and reasonable to afford an individual with a disability the opportunity to participate in the recruitment process. Please notify the Employee Resources Department receptionist or phone (715) 261-1451 to request special accommodations prior to the application deadline.

APPLICATION DEADLINE: Wednesday, January 2, 2008, 4:30 p.m.

Affirmative Action/Equal Opportunity Employer

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